

# TOWN OF UTICA

## Town Board Meeting ~ Agenda

Monday, March 10, 2025

5:00pm – Review Invoices

5:30pm – Town Board Meeting

Notice is hereby given that a Town Board meeting in the Town of Utica, Winnebago County, and State of Wisconsin for the transaction of business as is by law required or permitted to be transacted at such a meeting will be held at the Utica Town Hall, 1730 County Road FF in said Town.

Discussion and Action may occur on the following items, except for Public Forum.

The Town Board meets regularly the SECOND MONDAY OF EACH MONTH AT 5:30PM (unless otherwise noted). All meetings are open to the public, this is a public meeting. Any person wishing to attend who, because of a disability, requires special accommodation, should contact Chairman Len Schmick at 920-850-0758 at least twenty-four (24) hours before the scheduled meeting time so appropriate arrangements can be made. As such, all members, or a majority of the members, of the Town Board may be in attendance. While a majority of the Town Board members or the majority of any given Town Board Committee may be present, only the Town Board will take official action based on the agenda. Posted at: townofuticawi.dov. Town Hall. and Pickett Countrv Market.

1. Call the Meeting to Order
2. Pledge of Allegiance
3. CONSENT AGENDA:
  - A) Approve February 10, 2025 Town Board Meeting Minutes
  - B) Affidavit of Posting/Publication
  - C) Approve Payment of Bills
  - D) Treasurer's February 2025 Report; BMO Harris Bank
4. Public Forum: *Opportunity to comment about an Agenda item or new business; say your name & address*  
*(no action taken by the Board)*
5. BUDGET: Any 2025 Amendments
6. Resolution 2025-03: Set Aside Funds for a Purchase of a New Fire Engine
7. FIRE TRUCK COMMITTEE: Truck Bids from Pierce Mfg and Marion Body Works Inc. Discuss and Approve a bid.
8. AMBULANCE SERVICE:
  - A) Intergovernmental Agreement
  - B) Intergovernmental Agreement meeting: either March 24, 26, or 27, 2025 at 6:00pm at Town of Omro Town Hall
9. INSURANCE: Renewal
10. WTA WINNEBAGO COUNTY UNIT: Thursday, April 3, 2025 at Town of Oshkosh; 6pm
11. TOWN HALL / FIRE STATION / FIREHOUSE:
  - A) Door Locks
  - B) Overhead Doors
12. ROADS:
  - A) Maintenance
  - B) Spring Road Inspection
  - C) Winnebago County's 6-20' Structures Report
13. FIRE/EMS DEPARTMENTS:
  - A) FIRE CHIEF'S REPORT
    - 1) New Applicant(s)
    - 2) Retirement(s)
    - 3) Truck Updates
    - 4) Donated Tahoe – discuss who pays for the maintenance, and will need to insure
    - 5) AFG Grant Update
    - 6) Training
    - 7) SOP/SOG
  - B) Fire Department & Town Ordinance / Bylaws
  - C) FEBRUARY 2025: (5 Fire Calls / 10 EMS Calls)
14. ITEMS FOR INCLUSION IN NEWSLETTER:
  - A) TOWN BOARD MEETING: Monday, April 7, 2025 – 5:30pm at the Utica Town Hall
  - B) ANNUAL MEETING: Tuesday, April 15, 2025 – 5:30pm at the Utica Town Hall
15. CORRESPONDENCE RECEIVED:
  - A) WI Towns Assoc Monthly Newsletter; Land Transfers; Building Permits; Ayres 2025 Wis DOT WISLR Program; Riesterer & Schnell Roadside Mowing & Brush Cutting Equipment; WPS Road Improvement Project Planning
16. ADJOURNMENT

Jenny Sonnleitner, Town Clerk

**Plan Commission Members (5, 1 alternate) (3-year term):** Grant Stettler 4/2025, Eric Whiting 3/2026, Tom Thiel 6/2027 (Chair), Darwin Briggs 6/2027, Ralph Kalies 7/2027, Terry Beck 11/2027 / **Rush Lake Steering Committee (3) (3-year term):** Chuck Kuhrt 9/2026, Kevin Fritz 2/2027, Bruce Hunter 8/2027; **Rush Lake Watershed Board of Directors (3):** Bruce Hunter 01/2026, Chuck Kuhrt 01/2027, Kevin Fritz 01/2028 **Board of Appeals Members (5, 1 alternate) (3-year term):** Vicki Williams 5/2025 (Chair), Darwin Briggs 6/2026, Andrew Verwey 1/2027, Randy Oliver 06/2027, Brian Trebiatowski 6/2027, Emily Hunter 11/2027, Walt Whiting 12/2027