

# TOWN OF UTICA

## Town Board Meeting ~ Minutes

Monday, October 9, 2023

5:00pm – Review Invoices  
5:30pm – Town Board Meeting

Notice is hereby given that a Town Board meeting in the Town of Utica, Winnebago County, and State of Wisconsin for the transaction of business as is by law required or permitted to be transacted at such a meeting will be held at the Utica Town Hall, 1730 County Road FF in said Town.  
**The Board can discuss and act on any of the following, except that of the Public Forum.**

### 1. CALL THE MEETING TO ORDER

**DRAFT**

This meeting was called to order by Chairman Schmick at 5:30pm at the Utica Town Hall.

PRESENT: Chairman Leonard Schmick, Supervisor #1 Chuck Kuhrt, Supervisor #2 Grant Stettler, Treasurer Trisha Hunter; Clerk Jenny Sonnleitner. Ray Yearwood from Liberty Prairie Cemetery; 2 citizens.

### 2. PLEDGE OF ALLEGIANCE

### 3. CONSENT AGENDA:

A) APPROVE SEPTEMBER 11, 2023 TOWN BOARD MEETING MINUTES

B) AFFIDAVIT OF POSTING/PUBLICATION

C) APPROVE PAYMENT OF BILLS FOR OCTOBER

D) TREASURER'S REPORT FOR SEPTEMBER; BMO HARRIS BANK

RECEIPTS: \$1859.47; DISBURSEMENTS: \$162,954.50; BALANCE: \$289,766.98

TOTAL CASH ON HAND (INCLUDING FIRE/EMS ACCOUNT BALANCE AS OF 8/30/23): \$335,140.26

Chairman Schmick made a motion to approve the Consent Agenda; seconded by Supervisor Kuhrt. 3-0, Carried

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### 4. PUBLIC FORUM (Opportunity to comment about an Agenda item or new business; say your name & address (no action taken by the Board))

No comments

### 5. BUDGET: ANY 2023 AMENDMENTS

A) Any 2023 amendments

No amendments

B) Set Date for Workshop – October 23 at 5:30pm

Monday, October 23, 2023 at 5:30pm

C) REMINDER: Budget Hearing / Meeting of the Electors on Monday, November 13, 2023 at 5pm at the Utica Town Hall, 1730 Cty Rd FF

### 8. GARBAGE/RECYCLING: Review GFL's contract and sign, effective 1/1/2024

Clerk Sonnleitner read the contract and found some typographical errors (mentioning other Towns in what would be Utica's contract).

Other clarifications in the contract and the term of payment within 31 days of receipt. Clerk suggests to have noted in the contract that the bills are paid the second Monday of each month, so we avoid late fee charges. Supervisor Stettler suggests to have the contract say the invoice will be paid within 60 days. Also, the Certificate of Insurance to be furnished annually to the Clerk for our insurance audit.

Chairman Schmick motions to table this until next month, seconded by Supervisor Stettler. Carried 3-0

### 9. City of Oshkosh Ambulance Service

Chairman Schmick has been attending meetings. The City of Oshkosh has \$1 million shortfall and is charging the Towns more to make up for that. The City of Oshkosh wants to raise the cost to \$17,000. Reduced the cost to \$14,000 due to errors. Over the next three years, the higher cost will be phased in. Eventually the cost will be \$40/person, compared to \$2.22/person what we were charged. There are 36 crews, which are firemen cross-trained to drive an ambulance. There are 3 full-time ambulances and 6 on reserve, a total of 9 ambulances. Chairman Schmick met with Representative Schraa. The City collects about 50% of the bills, so the City is charging the Towns more to make up for the difference. We are still working on this as many towns feel this is wrong to increase the ambulance per capita as much as they are.

### 10. WINNEBAGO COUNTY HIGHWAY

A) Maintenance Agreement

Chairman Schmick motions to accept their Maintenance Agreement, seconded by Supervisor Stettler. Carried 3-0

B) 2024-2025 TRIP Program Committee meeting October 11, 2023 at 6pm for Town Chairpersons

Chairman Schmick plans to attend. Supervisor Stettler mentioned he has heard of some concerns about trees encroaching on Mountain Road. Supervisor Kuhrt said the Town does have the authority to have the branches and trees cleared to make the roads passable for farm equipment and safety for everyone using that road and other roads. Supervisor Stettler also mentioned James Road from State Road 44 and Fisk. Technically it isn't our road, but could mention it to the Town of Nekimi. Chairman Schmick will contact Nekimi's Chairman to discuss that road as an option.

### 11. Stuart Wilkinson 5816 County Road N

Chairman Schmick stated he receives weekly calls from the lady residing here with updates and the plan to clean up. He did tell her that she needs to get it down to 2-3 vehicles, don't run through the ditches or park on the road right-of-way. Progress is being made.

### 12. TOWN HALL / FIRE STATION #12

A) Snowplowing parking lot

Bids were received from Cutting Edge Forestry and K&M Builders of Pickett. Supervisor Stettler motions to accept K&M Builders, seconded by Chairman Schmick. Carried 3-0

B) Replacing Doors: Town Hall and front of the Fire House

Sills on both sides have rotten bottoms. To completely replace and redo the frames. Chairman Schmick couldn't get anyone to give him a bid, except for one. Lakeland Door provided a quote of \$3440 for the Town Hall door and \$2920 for the Fire Department door. Chairman Schmick makes a motion to accept the only bid we have, seconded by Supervisor Stettler. Carried

13. ROADS

A) Repairs / Ditch Mowing

Fisk and Burr Oak roads should be worked on yet this year. When those projects are completed, we will see if we can have one more small project done if we have enough money in our budget.

B) Fall Road Inspection

Chairman Schmick will check with the County if November 13 will work.

14. ITEMS FOR INCLUSION IN NEWSLETTER

A) BUDGET HEARING / SPECIAL ELECTORS MEETING: Monday, November 13, 2023 – 5:00pm at the Utica Town Hall

B) TOWN BOARD MEETING: Monday, November 13, 2023 – 5:30pm at the Utica Town Hall

15. CORRESPONDENCE RECEIVED:

A) WI Towns Association Monthly Newsletter Online; Land Transfers; Building Permits: Keck Job Rd, Nason BonnieView Rd, Sonnleitner Bradley Ave.

16. ADJOURNMENT

Adjourned at 6:08pm

Jenny Sonnleitner, Clerk

Leonard Schmick – Chairman		Trisha Hunter – Treasurer	
Chuck Kuhrt – Supervisor #1		Jenny Sonnleitner - Clerk	
Grant Stettler – Supervisor #2			

*Minutes to be Reviewed / Approved at the November 13, 2023 Town Board Meeting.*

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